

TUNES BY T WEDDING CEREMONY PLANNER

NAME OF BRIDE: _____ NAME OF GROOM: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP _____

PHONE: _____ EMAIL: _____

WEDDING CEREMONY DATE: _____ LOCATION: _____

WEDDING CEREMONY START TIME: _____ ESTIMATED # OF GUESTS: _____

TIME CEREMONY LOCATION IS AVAILABLE FOR SET UP: _____ GUEST ARRIVAL TIME: _____

IF THE CEREMONY IS TAKING PLACE OUTDOORS, WILL THERE BE PROTECTION FROM THE ELEMENTS? _____ (YES) _____ (NO)

WHAT IS THE BACKUP PLAN FOR INCLEMENT WEATHER? _____

CEREMONY MUSIC STARTING TIME: _____ APPROXIMATE CEREMONY MUSIC ENDING TIME: _____

HOW WOULD YOU LIKE OUR STAFF ATTIRED? TUX _____ SEMI-FORMAL _____ SNAPPY CASUAL _____ OTHER _____

WOULD YOU LIKE US TO PROVIDE A WIRELESS LAPEL MICROPHONE FOR THE OFFICIANT? _____ (YES) _____ (NO)

WOULD YOU LIKE US TO PROVIDE A MICROPHONE WITH STAND FOR SPEAKER(S)/READER(S)? _____ (YES) _____ (NO)

**(THERE IS AN ADDITIONAL CHARGE FOR MORE THAN TWO MICROPHONES)

IS THERE AN ELECTRICAL POWER SUPPLY? _____ (YES) _____ (NO) **(THERE IS AN ADDITIONAL FEE FOR A GENERATOR)

WHAT IS THE APPROXIMATE DISTANCE TO THE POWER SUPPLY? _____ (FT.)

NAME OF COORDINATOR/HOSTESS: _____ NAME OF OFFICIANT: _____

NAME OF PHOTOGRAPHER: _____ NAME OF VIDEOGRAPHER: _____

BACKGROUND MUSIC PREFERENCE:

_____ **CLASSICAL** (BEETHOVEN, MOZART, VIVALDI, ETC.)

_____ **ACOUSTIC GUITAR** (JACK JOHNSON, JOHN MAYER, ETC.)

_____ **JAZZ / PIANO / SAX / INSTRUMENTAL**
(G. WINSTON, EARL KLUGH, DAVID BENOIT, ETC.)

_____ **BIG BAND / SWING / LOUNGE MUSIC**
(FRANK SINATRA, HARRY CONNICK JR., MICHAEL BUBLE ETC.)

_____ **ADULT CONTEMPORARY / EASY LISTENING**
(NORAH JONES, ROD STEWART, CELINE DION ETC.)

_____ **OTHER FORMAT:** _____

SAMPLE ARTIST(S) _____

ORDER OF EVENTS (PLEASE NUMBER CHRONOLOGICALLY ALL THAT PERTAIN, ESTIMATED TIME & MUSIC)

<u>EVENT</u>	<u>MUSIC SELECTIONS: (TITLE & ARTIST)</u>
_____ GUESTS SEATED - TIME: _____	_____
_____ VIPS SEATED - TIME: _____	_____
LIST OF VIPS: _____	
_____ BRIDESMAIDS/BRIDAL PARTY ENTRANCE - TIME: _____	_____
_____ BRIDE'S ENTRANCE (PRECESSIONAL) - TIME: _____	_____
_____ READING 1 - TIME: _____	
_____ READING 2 - TIME: _____	
_____ PRIMARY OPTION 1 - TIME: _____	_____
PLEASE CIRCLE: (UNITY CANDLE, SAND CEREMONY, WINE SHARING, BLESSING TREE, TASTING THE ELEMENTS, OTHER: _____)	
_____ SECONDARY OPTION: _____ - TIME: _____	_____
_____ BRIDE & GROOM RECESSIONAL - TIME: _____	_____
_____ RECEIVING LINE/GUEST DEPARTURE - TIME: _____	_____

